

RULES AND PROCEDURES COUNCIL
September 21, 2023 – 2:30PM
Willow Room, Morris University Center

AGENDA

Members:

Tim Kalinowski, Jason Stacy, Lynne Miller, Undrah Baasanjav, Andrew Wesemann, Bob Blackwell, Jodi Patton-Jordan, Jie Ying, Brad Reed

- I. **CALL TO ORDER**
- II. **PUBLIC COMMENT**
- III. **ANNOUNCEMENTS**
 - a. Introductions
- IV. **CONSIDERATION OF MINUTES**
 - a. March 16, 2023
 - b. April 20, 2023
- V. **ACTION ITEMS**
 - a. Committee Assignments
 - i. Evaluation and Liaison (3 members)
 - ii. Constitution and Bylaws (3 members)
 - iii. Personnel (3 members)
- VI. **UNFINISHED BUSINESS**
 - a. How to report and store last year's evaluations of the Chancellor and the Provost
 - b. Status of Faculty Senate Constitution, Bylaws, & Operating Papers
- VII. **NEW BUSINESS**
 - a. Evaluation and Liaison – Charge
 - i. Identify Chancellor's stated duties and responsibilities as well as the desired capabilities in advertisement for position; work with Constitution and Bylaws to get into appropriate governing documents; and see if any evaluation questions are outside of that scope.
 - ii. Identify Provost's stated duties and responsibilities as well as desired capabilities in advertisement for position; work with Constitution and Bylaws to get into appropriate governing documents; and see if any evaluation questions are outside of that scope.
 - iii. Work with Constitution and Bylaws on amending/updating Appendix 3 of our Operating Papers. *Need approved changes by December faculty meeting.*
 - iv. Determine calendars for 4-year review of Chancellor and Provost.

- b. Constitution and Bylaws - Charge
 - i. Figure out the current state of all Faculty Senate documents – whether recent amendments that were approved by the administration have been carried through; work to get changes passed by the Senate approved by the appropriate level of administration; and ensure all Councils have updated their papers to reflect those changes (in particular the scope of responsibility)
 - ii. Finalize and set for vote the operating papers for Budget, Finance, and Operations Council (including identifying any amendments to Bylaws for name change)
 - iii. Work with Evaluation and Liaison on their Charge
- c. Personnel – Charge
 - i. Identify and review policies on distribution of senators – propose changes to the policy if needed; check to see if current distribution of senators conforms to policy
 - ii. Review policy and suggest changes for handling “designated alternates”

VIII. **GUEST -**

- a. Dr. Marcus Agustin, President-Elect Faculty Senate – likely attending the meeting
- b. around 3:15ish - Dr. Thomas Jordan, Coordinator for Policy, Communication & Issues of Concern: at minimum to discuss delay in approval of amendments and whether approval is necessary for Council papers; Appendix 3 – as applies to last year’s report and changes moving forward.

IX. **REPORTS FROM COUNCIL CHAIRS**

- a. Evaluation and Liaison –
- b. Constitution and Bylaws –
- c. Personnel –

X. **ADJOURNMENT**

Files temporarily located under Faculty Senate, General, Files, Governance Council (Rules and Procedures) – Link to be provided via email