

# Authorization to Release Medical Information

Make additional copies of this form for each health care provider if more than one. Sign and date all forms and return to:

Southern Illinois University Edwardsville  
Accessible Campus Community & Equitable Student Support (ACCESS)  
Campus Box 1611  
Edwardsville, Illinois 62026-1025  
Telephone: 618-650-3726  
Fax: 618-650-5691

## SIUE EMPLOYEE/PATIENT INFORMATION

Name (please print)

Date of Birth

Address

City

State

Zip

Phone number

## HEALTH CARE PROVIDER INFORMATION

Medical Professional's Signature

Name (please print)

Date

Clinic or Company Name

Phone number

Address

City

State

Zip

## AUTHORIZATION AND ACKNOWLEDGEMENT

I have requested an accommodation from Southern Illinois University Edwardsville (SIUE) under the Americans with Disabilities Act (ADA) of 1990. I hereby authorize the ADA coordinator for SIUE to communicate directly with the healthcare provider listed on this form, in order to obtain clarification of issues relating to functional limitations for which I am seeking accommodation. This authorization will automatically end within one year from the date I sign this form.

Employee's Signature \_\_\_\_\_ Date \_\_\_\_\_

**CONFIDENTIALITY NOTICE:** Medical-related information shall be kept confidential and maintained separate from other personnel records. However, supervisors and managers may be advised of information necessary to the determinations they are required to make in connection with a request for an accommodation. Safety and facilities personnel may be informed, when appropriate, if the disability might require emergency treatment or if any specific procedures are needed in the case of fire or other evacuations. Government officials investigating compliance with the ADA may also be provided relevant information as requested.